

## NRE Tas

## Information Asset Register - List Column (field) Definitions

Column Name	Column Description	Section	Column Supporting Comments	Column Restrictions
Asset Code	Unique ID of Asset	Summary	Format - IA XXX	DDS staff only
Asset Name	The name or title of the information asset	Summary	i.e. Water Information Management System	All
Asset Short Name	Short name or acronym of the information asset	Summary	i.e. WIMS	All
Asset Description	Description of the contents and / or an outline of the components of the asset	Summary	Provide a detailed description of the asset. Can include what it does, who uses it, upgrade plans, any relevant information	All
Asset Category	What category of asset	Summary	Application, infrastructure or platform	All
Location	Where is the asset located/hosted	Summary	Options: On-Prem, SaaS, NRE DC, NRE Cloud, Azure, Aws	DDS Staff Only
Type of Application	The functional type of asset	Summary	i.e. booking system, emergency management, human resources	All
Supported By	Party responsible for supporting asset	Summary	i.e. Vendor, NRE ICT, Contractor	All
Vendor	Vendor of the asset	Summary	Specify vendor of the asset if selected in 'supported by' field	All
Status	Current status of the asset	Summary	Active, development or Inactive (do not use NEW)	All
General Comments	Generalised information if required	Summary	Add any other information here that doesn't fit into asset description field	All
Department	Owner of the asset  Note: owner has been split into a hierarchy of Department > Division > Strategic Business Unit > Branch to simplify grouping and filtering.	Business Owner	Who owns the asset. May be another Tas Gov jurisdiction. If unsure ask DDS.  If not NRE, still fill out below fields, stating who within NRE is responsible for the asset	All
Division	see above	Business Owner	i.e. Strategy and Business Services	All
Strategic Business Unit	see above	Business Owner	i.e. Business Services	All
Branch	see above	Business Owner	i.e. Digital and Data Services	All
Risk/System Owner	Risk/system owner of the asset	Business Owner	Nominated individual within NRE who is responsible for the system and associated risk	All
Administrator	Administrator of the asset	Business Owner	Can be risk/system owner, or another individual. Whoever is making changes to the asset <u>within</u> NRE	All
Administrator - External	External administrator of the asset	Business Owner	Individuals name, could be a vendor or contractor	All
Business Contact - External	External contact for the asset	Business Owner	Individuals name, could be a vendor or contractor	All
Internal Cohorts	Relevant internal cohorts the asset encompasses	Business Owner	i.e. whole of government, NRE exec, multi-agency	All
External Cohorts	Relevant external cohorts the asset encompasses	Business Owner	i.e. Industry, Community, Visitors, Other	All
Revenue	Does this asset contribute revenue for the agency or customers? Or involve significant \$ transactions.	Asset Score	0 = No revenue  1 = up to \$500k revenue or less  2 = up to \$1M revenue or less  3 = up to \$5M or less  4 = \$5M revenue and above	All
Reputation	Impact to reputation of the agency, WoG, or Tasmania.  Does loss of availability of information or systems affect any party's reputation? Issues to consider include potential for adverse publicity, either locally or wider and the potential for damage occurring to either the service provider's or client's ongoing reputation due to information being unavailable.	Asset Score	0 = no reputational impact  1 = Attention from a stakeholder with no broader exposure  2 = Localized short duration media interest/negative exposure, Minister concerned	All

			3 = Multiple media channels reports/negative exposure, Minister Questioned  4 = Widespread public concern or dissatisfaction, Loss of confidence and trust in the government of the day. Persistent parliamentary scrutiny	
Service	Impact on ability to deliver services by NRE Tas or Service delivery by other Agencies we support to all stakeholders including the public	Asset Score	0 = No impact  1 = one or more services reduced or impeded, no stakeholder impact, other services unaffected, workarounds available  2 = one or more services is reduced or impeded, minor stakeholder impact, other services are affected, no workarounds  3 = one or more services unavailable, moderate impact to stakeholders, NRE and stakeholders can still provide key services, no workarounds  4 = multiple services unavailable, significant impact to stakeholders, NRE or stakeholders cannot provide key services, no workarounds, shit is on fire	All
Data	Does data held or transferred by the asset have cultural, industrial, scientific, financial or personal value or significance	Asset Score	0 = Data has minimal value and if lost or exposed, no attempts would be made to recover it  1 = Data has a some value and/or exposure loss could be recovered from with minimal effort and cost  2 = Data has considerable value and/or exposure or loss would require moderate effort/cost recover from  3 = Data has substantial value and/or exposure or loss would require substantial effort/cost to recover from  4 = Data exposure or loss would be catastrophic and damage from its loss is not possible to reverse	All
Emergency	Does this asset contribute an emergency response function or service	Asset Score	0 = no function or service  1 = non-critical function or service  2 = critical function or service	All
Asset Score	Total score of the asset	Asset Score	sum of reputation + revenue + data + service + emergency  read-only, cannot be manually changed	Read Only
Asset Ranking	Asset ranking among other assets, based on asset score	Asset Score	read-only, cannot be manually changed	Read Only
OS	Operating System	Infrastructure Services	Operating system of the endpoints or supporting infrastructure	INF Staff Only
External	List external-facing endpoints that serve the application/system/asset	Infrastructure Services	i.e. thelist.tas.gov.au	INF Staff Only
Internal	List external-facing endpoints that serve the application/system/asset	Infrastructure Services	i.e. security.thelist.tas.gov.au	INF Staff Only
Production Servers	Production servers hosting asset	Infrastructure Services	names of production servers	INF Staff Only
Dev/test servers	development or test servers hosting asset	Infrastructure Services	names of dev or test servers	INF Staff Only
Infrastructure Comments	Provide comments that may be relevant, i.e., HA, load-balancing, dependencies. links to further information, etc	Infrastructure Services	anything that doesn't fit into pre set fields	INF Staff Only
Cloud Adoption	Cloud adoption required/planned for asset hosting	Infrastructure Services	N/A if no options fit, i.e. already SaaS	INF Staff Only
Primary Support Contact	Main support contact for internally developed assets	System Services	Intended only for system services staff	SS Staff Only
Alternative Support Contact	alternative support contact for internally developed assets	System Services	Intended only for system services staff	SS Staff Only
Risk Comments		System Services		SS Staff Only
Public	Is the asset publicly accessible	System Services	yes or no	SS Staff Only
Issues Register	Internal JIRA issues register for asset	System Services	link to JIRA project	SS Staff Only
Technology Used	List of technologies used in asset	System Services	i.e. JAVA, Springboot, .Net	SS Staff Only

Source Code Repo	Source code GITLAB repository	System Services	link to repo	SS Staff Only
MFA	Status of MFA for the asset	Protective Security	if assets utilising SSO answer is yes	PS Staff Only
Risk Assessment	Does the asset have a cyber risk assessment completed	Protective Security	yes or no	PS Staff Only
Risk Assessment Link	Link to completed cyber risk assessment	Protective Security	can put comments in extra box if required	PS Staff Only
Risk Assessment Date	Date of last risk assessment	Protective Security	Date most recent risk assessment or review performed	PS Staff Only
Does the system integrate with MyDas	Does the system integrate with MyDas	CIS	yes or no	CIS Staff Only
Does the system have the required archival component	Does the system have the required archival component	CIS	yes or no	CIS Staff Only
Do the business outcomes need to be in MyDas	Do the business outcomes need to be in MyDas	CIS	yes or no	CIS Staff Only
CIS Comments	General comments	CIS	Anything relevant that doesn't fit into previous fields	CIS Staff Only
PII (Personal Information)	Does the asset contain/store PII	Personally Identifiable Information	Yes or no	All
PII Persons Name	Does the asset store/contain a users full name	Personally Identifiable Information	tick if yes	All
PII Address	Does the asset store/contain a users address	Personally Identifiable Information	tick if yes	All
PII Email	Does the asset store/contain a users email address	Personally Identifiable Information	tick if yes	All
PII Mobile	Does the asset store/contain a users mobile number	Personally Identifiable Information	tick if yes	All
PII Persons Organisation	Does the asset store/contain a users organisation	Personally Identifiable Information	tick if yes	All
PII Birth Date	Does the asset store/contain a users birth date	Personally Identifiable Information	tick if yes	All
PII Credit Card	Does the asset store/contain a users credit card information	Personally Identifiable Information	tick if yes	All
PII ID Sighted	Does the asset store/contain that a users ID has been sighted (no info stored)	Personally Identifiable Information	tick if yes	All
PII ID Stored	Does the asset store/contain a users ID information (picture or data)	Personally Identifiable Information	tick if yes	All
Gender	Have the gender selection fields been updated to reflect new policy	Personally Identifiable Information	Internally developed apps only	SS Staff Only
Crown Jewel	Is asset a crown jewel	Other	used by protective security staff only	PS Staff Only